

**COLORADO DEPARTMENT OF TRANSPORTATION
MAIL TRANSMITTAL - HEADQUARTERS**

(Use other side for Region/outside location delivery, including Camp George West)

Deliver to the Headquarters complex address below:

<p>Chief Engineers Office</p> <input type="checkbox"/> Director's Office <input type="checkbox"/> Staff Services Director <input type="checkbox"/> Bridge, Design & Mgmt - RM 107 <input type="checkbox"/> Business Office - 4th floor <input type="checkbox"/> Contracts & Market Analysis <input type="checkbox"/> Agreements <input type="checkbox"/> Engineer Estimating <input type="checkbox"/> Market Program Analysis <input type="checkbox"/> Motor Pool/Garage <input type="checkbox"/> OS/OW Permits - RM 290 <input type="checkbox"/> Project Development Br. - 4th fl. <input type="checkbox"/> Construction & Design <input type="checkbox"/> Hydraulics <input type="checkbox"/> ROW Services <input type="checkbox"/> Standards & Specs - RM 290 <input type="checkbox"/> Traffic Engineer - 3rd Floor <input type="checkbox"/> Transportation Safety - 3rd Floor	<p>Div. of Accounting and Finance</p> <input type="checkbox"/> Director's Office <input type="checkbox"/> Controller/Accounting-RM 212 <input type="checkbox"/> Accts Pre-Audit <input type="checkbox"/> Federal Aid <input type="checkbox"/> General Ledger <input type="checkbox"/> Inventory Operations <input type="checkbox"/> Payroll <input type="checkbox"/> Projects & Grants <input type="checkbox"/> OFMB <input type="checkbox"/> Program Mgmt <input type="checkbox"/> ERP Acct./OFMB Support Team-RM 240	<p>Div. of Human Resources&Admin.</p> <input type="checkbox"/> Director's Office <input type="checkbox"/> Administrative Services <input type="checkbox"/> Bid Plans (Storeroom #11) - SE Bldg <input type="checkbox"/> Printing & Visual Com.- SE Bldg <input type="checkbox"/> Central Files (Records Mgt./Forms Mgt.) <input type="checkbox"/> EEO <input type="checkbox"/> Bus. Prog. (DBE & ESB) <input type="checkbox"/> Certification <input type="checkbox"/> Facilities Management <input type="checkbox"/> Building Maintenance <input type="checkbox"/> Custodial <input type="checkbox"/> Mail Services <input type="checkbox"/> Safety <input type="checkbox"/> Human Resource Mgmt <input type="checkbox"/> CHRМ <input type="checkbox"/> Legal Svcs - RM 230 <input type="checkbox"/> Risk Mgmt & Wellness - RM 274 <input type="checkbox"/> Training & Org. Develop. - RM 227 <input type="checkbox"/> Procurement Services	<p>Division of Trans. Development</p> <input type="checkbox"/> Director's Office - HQ Shumate building <input type="checkbox"/> Business Office <input type="checkbox"/> Environmental Programs <input type="checkbox"/> Information Management <input type="checkbox"/> Library/Research <input type="checkbox"/> Multi-Modal Planning	
<p>Division of Audit - Shumate Bldg</p> <input type="checkbox"/> Director's Office <input type="checkbox"/> Internal Audit Branch <input type="checkbox"/> External Audit Branch		<p>Executive Director's Office</p> <input type="checkbox"/> Director's Office <input type="checkbox"/> Deputy Director's Office <input type="checkbox"/> Colorado Tolling Enterprise		
<p>Office of Gov. Relations</p> <input type="checkbox"/> Public Relations Office		<p>Transportation Commission</p>		
<p>Comments:</p>				
To: (name)		Date	From: (name or location)	
<input type="checkbox"/> For approval	<input type="checkbox"/> Advertised set	<input type="checkbox"/> Revision	<input type="checkbox"/> For your information	
<input type="checkbox"/> Per our conversation	<input type="checkbox"/> Per your request	<input type="checkbox"/> Proof	<input type="checkbox"/> As Constructed	
<input type="checkbox"/> Award sets	<input type="checkbox"/> Investigate and report	<input type="checkbox"/> Other:		

Previous Editions are obsolete but may be used until supplies are exhausted

CDOT Form #757 8/11

**COLORADO DEPARTMENT OF TRANSPORTATION
MAIL TRANSMITTAL - LOCATION/REGION**

(Use other side for Headquarters Complex delivery)

Deliver to the location or Region below:

<input type="checkbox"/> Aeronautics <input type="checkbox"/> Eisenhower Tunnel <input type="checkbox"/> Region 1 (Aurora) <input type="checkbox"/> Region 2 (Pueblo) <input type="checkbox"/> Region 3 (Grand Junction) <input type="checkbox"/> Region 3 (Glenwood Springs) <input type="checkbox"/> Region 3 (Craig) <input type="checkbox"/> Region 4 (Greeley) <input type="checkbox"/> Region 5 (Alamosa) <input type="checkbox"/> Region 5 (Durango) <input type="checkbox"/> Region 6 (Denver) <input type="checkbox"/> Sign Shop <input type="checkbox"/> Warehouse #9 <input type="checkbox"/> Materials/Geotechnical Branch - N Holly	<input type="checkbox"/> Attorney Generals Office <input type="checkbox"/> FHWA <input type="checkbox"/> State Accounts & Control - 633 17th Street <input type="checkbox"/> State Capitol Please indicate office _____ <input type="checkbox"/> Construction Development Center (CDC) <input type="checkbox"/> Other _____ <input type="checkbox"/> ITS/TOC - Corp Circle <input type="checkbox"/> Camp George West <input type="checkbox"/> Training Academy - Bldg 43 <input type="checkbox"/> Maintenance and Operations - Bldg 45 <input type="checkbox"/> Property Mgmt/Hazardous Waste - Bldg 47 Equipment - Bldg 83	<p>Region Section:</p> <input type="checkbox"/> Region Transportation Director <input type="checkbox"/> Resident Engineer <input type="checkbox"/> Business Office <input type="checkbox"/> Coordinating <input type="checkbox"/> Design <input type="checkbox"/> EEO <input type="checkbox"/> Engineering Section <input type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West <input type="checkbox"/> Environmental <input type="checkbox"/> Maintenance <input type="checkbox"/> Materials <input type="checkbox"/> Right of Way <input type="checkbox"/> Traffic <input type="checkbox"/> Utilities		
To: (name)		Date	From: (name or location)	
<input type="checkbox"/> For approval	<input type="checkbox"/> Advertised set	<input type="checkbox"/> Revision	<input type="checkbox"/> For your information	
<input type="checkbox"/> Per our conversation	<input type="checkbox"/> Per your request	<input type="checkbox"/> Proof	<input type="checkbox"/> As Constructed	
<input type="checkbox"/> Award sets	<input type="checkbox"/> Investigate and report	<input type="checkbox"/> Other:		
<p>Comments:</p>				

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